**Customer Inputs and Requirements Collection Form**

Client: Meghna Solar Ltd (ZH Group)

Project Name: Leasing & Integrated Accounting System Project Id: MS001

Date: …27-Oct-2014.

Person Interviewed: Mr Mahbub Designation: Accounts Manager

Department: Accounting Time: 2:30 PM

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **RqID** | **Rq Type(Fnc/ Non-Fnc, Security/Modification)** | **Requirement Description** | **Doc. Collected** | **Ref. RQID for Modification /Remarks** |
| R-10 | Functional | Collect Accounting Business flow | Hard copy Received from Mr. Mahbub |  |
| R-11 | Functional | Collect Ledger and Trail balance business flow | Hard copy Received from Mr. Mahbub |  |
| R-12 | Functional | Collect COA Creaton from | Hard copy Mahbub from Mr. Mahbub |  |
| R-13 | Functional | Collect Voucher format and Bank reconciliation form | Hard copy Mahbub from Mr. Mahbub |  |